



TEMPORARY USE PERMIT APPLICATION

1. Project Name: Hard Rock Enduro
2. Applicant: JTB Racing Promotions LLC Address: 676 Trumbull Lane
 City: Monument State: CO Zip Code: 80132
 Telephone #: (303) 349-2229 Facsimile # _____
 Email Address: Endurorcr@gmail.com

Please read the entire application form prior to completion of this application

Property owners and other potential applicants are encouraged to meet informally or communicate with Planning and Zoning Department staff to gain familiarity with the application process prior to formal submittal of an application and to continue the communications throughout the application process. For more details on application meetings, see Section 8.3 of the Fremont County Zoning Resolution (FCZR).

A special event which is to be conducted in whole or part within Fremont County (*non-incorporated areas*) such as spectator events, athletic events, carnivals, circuses, concerts, fairs, flea markets, public recreational events, tent meetings, or other similar uses with similar impacts which are for public participation, requires a Temporary Use Permit (TUP).

An application fee as adopted by resolution of the Fremont County Board of County Commissioners (Board) shall accompany this application.

The applicant shall provide **one (1) original document and an electronic copy (either CD or flash/thumb drive)** and all of its attachments. After submittal, the Department will review the application and all attachments and prepare a Department Submittal Deficiency and Comment Letter (D & C Letter). The letter will state the submittal deficiencies, Department comments and or questions about the application, which must be addressed by the applicant.

The Fremont County Department of Planning and Zoning (Department) shall be entitled to refuse any application for a temporary use permit which is not made on the form provided by the Department, which is incomplete, or is made later than thirty (30) working days prior to the regularly scheduled Board meeting at which the application is proposed to be heard. The application shall not be considered complete unless all information required in the application is provided at the time it is filed.

Once the Department has determined that the application is complete, the application will be scheduled on an agenda of the Board for their consideration of approval. Prior to issuance of a temporary use permit, the event shall be approved by the Board at a regularly scheduled meeting and all contingencies or requirements shall be met or provided. The Board does have the right to request review and recommendations from the Fremont County Planning Commission (Commission) and/or other pertinent entities, if the Board determines that it is necessary for its review. The Board may require professional review at the applicant's expense if deemed necessary by the Board. The Board may require the applicant to provide various professional studies and/or statements concerning the event in order to fully understand the impact of the proposed event. This could result in a longer review process and require more time to complete.

Under certain circumstances, the Department may have approval authority over an annual event which has been granted TUP approval by the Board consecutively for the three (3) previous years. See Section 8.16.2 of the Fremont County Zoning Resolution for requirements.

Attachments can be made to this application to provide expanded narrative for any application item including supportive documentation or evidence for provided application item answers. Please indicate at the application item that there is an attachment and label it as an exhibit with the application item number, a period and the number of the attachment for that item (i.e. the attached document providing evidence in support of the answer given at application item number 12 would be marked - Exhibit 12.1).

For specific regulatory requirements the applicant should refer to the appropriate sections of the Fremont County Zoning Resolution (FCZR) which can be viewed on the Internet at:

<http://www.fremontco.com/planningandzoning/zoningresolution.pdf>

2. Please provide a general description of the event: The event is a public, off-road motorcycle endurance event conducted on 100% private land, on a closed course. Riders ride a 5-6 mile loop multiple times, starting 1 at a time.
3. What is the general location and/or street address of the event? 2074 ~~CO. Rd. 9~~, off of Red Canyon Rd. It is called the Stock Ranch, owned by Joe Stock.
4. What are the dates that the proposed event is scheduled to occur? The event is a 1 day event, May 5, 2024
5. What are the hours of the day that the proposed event is scheduled to occur? Hours will be 7am - 3 pm
6. Will there be any signs used to advertise the event? No Signs If yes, please provide a statement as to the size (type), location, and how many: _____
7. Please provide a statement as to how litter will be disposed and include documentation consisting of agreements and/or contracts with companies providing necessary facilities. We provide trash cans and also provide trash bags for participants to use, and take their trash home with them, We also have a crew that walks the entire area and picks up any errant debris potentially left behind.
8. Address crowd control before, during and after the event. We do not anticipate a crowd or spectators as this sport is typically not spectator accessible, through experience, most support people and non-participants simply wait in the parking area.
9. What are the anticipated off-site impacts that will be created by the proposed event? No off-site impacts are anticipated, however we do anticipate participants to spend money in Canon City via using motels, eating establishments and local stores.
10. Please provide a statement as to a drinking water plan which includes documentation consisting of agreements and signed contracts with companies providing necessary facilities. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.**
We do not supply drinking water, participants bring their own hydration packs and extra water with them as a rule of our sport. There will be no on site food/drink vendor.

11. Please provide a statement as to a sanitation plan which includes documentation of agreements and signed contracts with companies providing necessary facilities. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.** _____
We provide portable restrooms via a local supplier, and they are placed in the parking area, and removed the following day after the event. We typically supply 8 portable restrooms.

12. Please provide a statement as to a concession plan, if any, which includes a list of vendor names and required permits. If vendors are used, please provide documentation of sales tax license. **NOTE: This will require review and approval by the Fremont County Environmental Health Officer.** _____
We do not supply a food/drink vendor - participants are responsible for bringing their own food/water.

13. Please provide an emergency service operation plan addressing what emergency services are proposed for the event. The emergency services shall include any agreements, signed contracts, with appropriate agencies or companies and a specific contact person with contact information. _____
We will have a medical crew from Event Medical Solutions Unlimited, who have supplied Medical medical services to us for several events. They also coordinate with all local agencies to ensure all proper notifications are sent out.

14. Will there be any street closures proposed in connection with the special event (*or other provisions deemed appropriate with respect to the provision for safe and adequate vehicular and pedestrian traffic flow and parking associated with the conduct of the special event*)? **Note: If Street closures are proposed, signed approval by the Director of the Fremont County Department of Transportation or Colorado Department of Transportation is required.** _____
No street closures or traffic control is required.

15. Please provide a statement as to how the proposed event parking will be addressed. Such statement will include how many off-street parking spaces will be provided along with the size of spaces and parking area location. **Note: If on-street parking is proposed, signed approval by the Director of the Fremont County Department of Transportation or Colorado Department of Transportation as may be appropriate is required.** _____
We utilize a hay field at Stock Ranch for all parking. No on street or roadway parking will be required.

16. Please provide a statement as to how vehicular and pedestrian traffic for the proposed event will be handled: . _____
Vehicle and/or pedestrian traffic will never be on or near part of the course - all traffic is kept safely away from the event course.

17. **The following items shall be attached to this application and marked appropriately as exhibits:**
 - a. A drawing of the property on which the event will be held locating items such as natural features (waterways, cliffs, etcetera), existing improvements (structures, driveways, septic systems, etcetera) and components of the special event (stages, parking areas, vendor areas, etcetera).
 - b. Documentation as to acceptance of a fire protection plan, signed by the appropriate agency representative along with a copy of said plan.

- c. Documentation that the Sherriff's Office has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.19.1 for details.
- d. Documentation that the Colorado State Patrol has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.20.1 for details.
- e. Documentation that the Director of the Fremont County Department of Transportation has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.21.1 for details.
- f. If the subject property gains direct access from a roadway under the jurisdiction of Colorado Department of Transportation (CDOT) or if deemed necessary by the Department, documentation that CDOT has been notified of the event and any proposed street closures. There are two (2) options for notification. See FCZR Section 8.16.1.22.1 for details.
- g. Documentation from the Environmental Health Officer as to acceptance and approval of application items number 10, 11 and 12, signed by the appropriate agency representative.
- h. Proof of general liability insurance for the event in amounts deemed appropriate by the Board of County Commissioners.
- i. Cash, surety or other bond deemed necessary and appropriate by the Board of County Commissioners to ensure that the property affected by the special event will be cleaned to the reasonable satisfaction of the County and that damage associated with the conduct of the special event may be repaired or remedied without cost to the County. *If a waiver of this item is requested it shall be in writing, with justification, at the time of application.*

18. Additional Requirements:

- a. The Department of Planning and Zoning shall have the right to require publication, notice to property owners and posting in accordance with Section 8.4.2.1 if it is deemed necessary.
- b. The Board of County Commissioners has the right to:
 - 1) Refer any application for Temporary Use Permit to the Planning Commission requesting its review and recommendations at a regular meeting.
 - 2) Refer any application for Temporary Use Permit to any entity the Board deems could have significant input regarding the potential impacts of the proposed Temporary Use Permit.
 - 3) Right to obtain professional review, at the applicant's expense, for any aspect of the proposed event as deemed necessary by the Board.
 - 4) Require the applicant to submit the following information if in their opinion it is necessary, to fully understand the impacts of the proposed Temporary Use Permit:
 - a) An environmental impact study/statement;
 - b) A roadway impact analysis study;
 - c) A drainage study;
 - d) A socioeconomic impact study/statement;
 - e) Studies, comments, referrals to agencies or professionals whose area or jurisdiction of expertise is applicable and germane to the use being proposed.

By signing this Application, the Applicant, or the representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the application and any attachments to the Application, is true and correct to the best of Applicant's knowledge and belief.

Applicant understands that any required private or public improvements imposed as a contingency for approval of the application may be required as a part of the approval process.

Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Board regarding the Application to be null and void.

Signing this Application is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this Application, provided that the same is in conformance with the Fremont County Zoning Resolution.

Tina Barlow Tina Barlow 2.21.24
Applicant Printed Name Signature Date



**FREMONT COUNTY
FIRE PROTECTION PLAN
AND DISTRICT COMMENT FORM**

The Fremont County Subdivision Regulations and Fremont County Zoning Resolution require a fire protection plan be submitted with many different types of applications, at the time of application submittal. In order to provide consistency in the information received, it shall be required that these plans be submitted on this form.

The Fremont County Department of Planning and Zoning (Department), Fremont County Planning Commission (Commission) and Fremont County Board of County Commissioners (Board) take into consideration the responses of the Applicant and the District during their respective review process.

Attachments can be made to this form to provide expanded narrative for any application item including supportive documentation or evidence for provided form item answers. Please indicate at the form item that there is an attachment and label it as an exhibit with the application item number, a period and the number of the attachment for that item (as an example, the first attached document providing evidence in support of the answer given at application item number 4 would be marked - Exhibit 4.1, the fifth attached document supporting the narrative provided for application item 4 would be marked - Exhibit 4.5). Exhibit numbers should be placed in either the lower right hand area or the upper right hand area of the exhibit.

If the subject property is not in a fire protection district, only applicants' information and map are required. A copy of the Colorado State Forest Service Wildfire Hazard Area Map with the subject property clearly and accurately located, shall be attached and marked as Exhibit A.

APPLICANT INFORMATION

1. Project Name Hard Rock Enduro
2. Project Description One Day Off-Road Motorcycle Event conducted on private property
We do not allow campfires or open flames as this is in a hay field used for raising Alfalfa
by the Stock Family (Wayne and Joe) 5 MAY 2024, 1 day event, some camping
on SAT night. 150 riders, 75 vehicles
3. Type of application:

<input type="checkbox"/> Zone Change #1	<input type="checkbox"/> Special Review Use Permit
<input type="checkbox"/> Zone Change #2 – Use Designation Plan	<input type="checkbox"/> Conditional Use Permit
<input type="checkbox"/> Zone Change #2 – Final Development Plan	<input checked="" type="checkbox"/> Temporary Use Permit
<input type="checkbox"/> Commercial Development Plan	<input type="checkbox"/> Change of Use of Property
<input type="checkbox"/> Commercial Development Modification	<input type="checkbox"/> Subdivision Preliminary Plan
<input type="checkbox"/> Expansion of an existing Business or Industrial Use	<input type="checkbox"/> Minor Subdivision
3. The subject property is located at:
2074 ~~CO Rd. 9~~, off of Red Canyon Rd, Canon City CO
 Address and or General Location (If general location only is used, it will be required that a legal description of the subject property be attached Marked as Exhibit 3.1) An exhibit is attached.
4. Fire protection will be provided in what manner and with what resources?
We have 4 Fire Extinguishers on site, and force riders to refuel with a dead engine, and on a fuel
if refueling is necessary - typically they do not need any fuel as the event is short enough that they
do not have a need for refueling

5. The source of water for fire protection is:
 --- Water District – Name of District: Unknown - town of Canon City
 --- Well – Colorado Division of Water Resources Well Permit Number: _____
 Is the well approved for fire protection? Yes --- No Please explain: _____
 --- Cistern – What is the cistern capacity? _____ Gallons – What is the water source for filling the cistern? _____
The Stock Ranch has an irrigation ditch that is fed from a live stream
6. What is the distance from the subject property to the nearest fire hydrant? _____
3/4 Mile
7. What public roadways provide access to the subject property? Red Canyon Road, (County Rd 9)
8. How many accesses to public roadways will the subject property have? _____
There is one access point at the driveway
9. Are the interior roadways existing and or proposed for the subject property adequate for fire vehicle access? Yes --- No Please explain by providing right-of-way and surface widths, length of roadway, surface types for all interior existing and proposed roadways and turning radii for cul-de-sacs. _____

10. What are the existing and or proposed interior roadway names? Private Road
11. Is the subject property located within a fire protection district? Yes --- No
 If yes, please provide the district name: Canon City Fire Department
If the subject property is not located within a fire protection district please answer the following questions and the form will be considered completed for submittal. If the subject property is located within a fire protection district then answers to the following will not be required, however the remainder of the form shall be addressed by a representative of the fire protection district in which the subject property is located.
- a. What is the name of the fire protection district closest to the subject property? _____
Town of Canon City
- b. What is the distance from the subject property to the nearest fire protection district boundary? _____
Less than 5 miles
- c. Is it logical and feasible to annex the subject property to a fire protection district?
 Yes ----- No Please explain: This is a private ranch being used for
a 1 day event

FIRE PROTECTION AUTHORITY INFORMATION

1. The name of the fire protection authority is: CCAFPD

2. Name of contact person: Austin Breuninger
Title: Life Safety Officer Telephone: 719 275 8666

3. The name and address of the responding fire station is: Station 2 1475 N 15th St

4. The distance from the subject property, by public roadway, to the responding fire station is: 3 miles

5. The estimated response time to the subject property is: 8 minutes

6. The location of the closest fire hydrant to the subject property is: 1/2 mile

7. Is the existing hydrant size and location adequate for the existing neighborhood and the proposed development? Yes --- No Please explain: N/A

8. Are the existing public roadways accessing the subject property adequate for fire vehicle access? Yes --- No Please explain: WILDLAND vehicle

9. Are the interior roadways existing and or proposed for the subject property adequate for fire vehicle access? Yes --- No Please explain: _____

10. Are the proposed fire protection measures adequate for any existing or proposed structures to be housed on the subject property? Yes --- No Please explain: _____

11. What are the wildfire hazard classifications for the subject property, as prepared by the Colorado State Forest Service? High

12. Recommendations concerning fire protection in general, fire protection improvements, suggested road names, for this project are as follows: **NOTE:** Be sure to list type, size and location of improvements recommended (i.e.: hydrants, water lines, cisterns, dry hydrants, roadway improvements, etc.). **Please indicate whether recommendations or requirements are the result of codes or regulations, and provide supporting information which will assist the Planning Commission and the Board of County Commissioners to determine whether to adopt any or all of the recommendations as requirements of the permit.**

Fire Protection Plan Accepted

- Follow all current fire restrictions
- Have someone on ~~site~~ site event organizer that is ready to receive and deliver emergency notifications to attendees via Everbridge available for free from Fremont County

Jed Barlow 303.349.2229
endurocvt@gmail.com

JED

Life Safety Officer

Signature and title of Authorized Fire Protection Representative

20 MAR 2024

Date

JTB Racing Promotions, LLC.

March 6, 2024

676 Trumbull Lane
Monument, CO 80132

Dear Fremont County BOCC:

We are formally requesting that the surety bond be waived for the upcoming Hard Rock Enduro to be conducted on private land at Stock Ranch May 5, 2024.

There are no vendors, no subcontractors and all invoices will be paid up front prior to the start of the event, including the portable restrooms. This negates the need for any kind of bond as the financial risk has either been negated or minimized.

Sincerely,

A handwritten signature in blue ink that reads "Jud Barlow". The signature is written in a cursive, flowing style.

Jud Barlow




JTB Racing Promotions, LLC

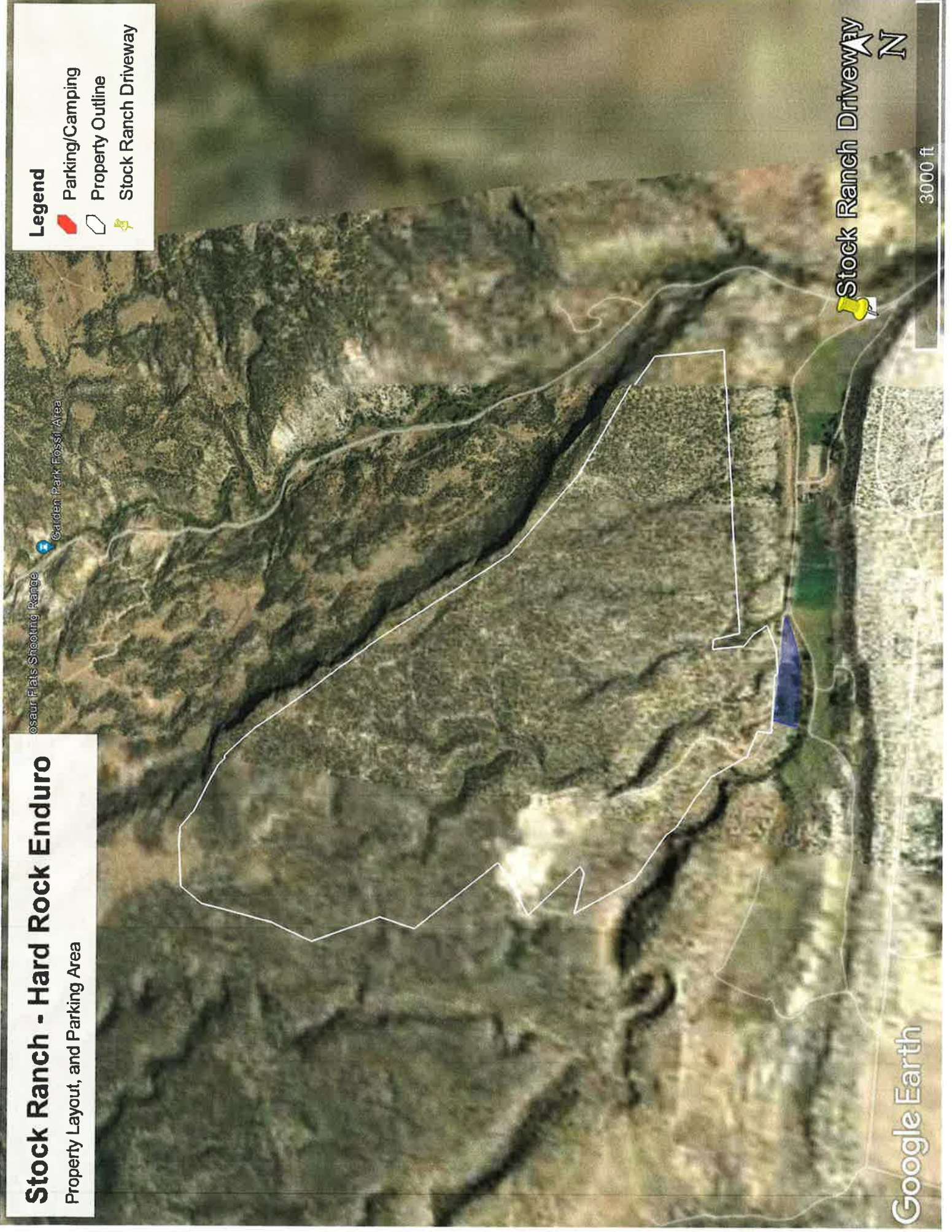
303-349-2229

Stock Ranch - Hard Rock Enduro

Property Layout, and Parking Area

Legend

-  Parking/Camping
-  Property Outline
-  Stock Ranch Driveway



Stock Ranch Driveway
N



Fremont County Department of Planning and Zoning Roadway Impact Analysis Form

This form shall be used in conjunction with any applications submitted in accordance with Section 8 of the Fremont County Zoning Resolution and or Section VI of the Fremont County Subdivision Regulations. This form is considered a minimum application submittal item and shall be required to be provided at the time of application submittal. This form is intended to provide the minimum items that must be addressed in the roadway impact analysis. The form can be expanded or attachments can be made to further address the roadway impact of the proposed use. **If the estimated average daily traffic increase is less than thirty (30) vehicle trips per day (one trip to be considered as a single or one-direction vehicle movement with either the origin or the destination [exiting or entering] inside the subject property) as per the Institute of Transportation Engineers, Trip Generation Handbook, Second Edition or subsequent editions for the entire development, as estimated by the project engineer, then a Roadway Impact Analysis will not be required to be completed by an engineer. In such situations other minimum items shall be addressed by the applicant.**

1. Project Name Hard Rock Enduro

2. Type of application:

- | | |
|---|--|
| <input type="checkbox"/> Zone Change #1
<input type="checkbox"/> Zone Change #2 – Use Designation Plan
<input type="checkbox"/> Zone Change #2 – Final Development Plan
<input type="checkbox"/> Commercial Development Plan
<input type="checkbox"/> Commercial Development Modification
<input type="checkbox"/> Expansion of an existing Business or Industrial Use | <input type="checkbox"/> Special Review Use Permit
<input type="checkbox"/> Conditional Use Permit
<input checked="" type="checkbox"/> Temporary Use Permit
<input type="checkbox"/> Change of Use of Property
<input type="checkbox"/> Subdivision Preliminary Plan |
|---|--|

3. Engineer: _____ Address: _____
 City: _____ State: _____ Zip Code: _____
 Telephone #: () _____ Facsimile #: () _____ Email _____

4. Provide a detailed description of the proposed use: _____
This will be a 1 day event, on a Sunday May 5, 2024, for an off-road motorcycle event. No
traffic will be on or parked on the roadway, the parking area is approximately 1/2 mile off of
the public roadway.

5. Provide the estimated average daily traffic to be generated by the proposed use(s), using the Institute of Transportation Engineers, Trip Generation Handbook, Second Edition or subsequent editions. The estimated volumes of traffic to be generated by the proposed use(s) shall include as a minimum, the average weekday traffic volume and the peak-hour (*morning and afternoon*) traffic volumes. Specify the number of trips in each category. *(one trip to be considered as a single or one-direction vehicle movement with either the origin or the destination [exiting or entering] inside the subject property)*

Residential: _____ daily, _____ peak-hour am, _____ peak-hour pm _____
 Employee: _____ daily, _____ peak-hour am, _____ peak-hour pm _____

Customer: 50 for 1 day daily, 7a-3p peak-hour am, _____ peak-hour pm
Truck generated by the proposed use: _____ daily, _____ peak-hour am, _____ peak-hour pm
Delivery – required by the use: _____ daily, _____ peak-hour am, _____ peak-hour pm
Total Vehicle Trips: 50 daily, 7a-3p peak-hour am, _____ peak-hour pm

I certify that based on the proposed use(s) the total vehicle trips using the Institute of Transportation Engineers, Trip Generation Handbook, Second Edition or subsequent editions will average less than thirty (30) trips per day based on any fourteen (14) day time frame.

_____ Date _____ Seal
Colorado Licensed Professional Engineer

If the above has been certified, then the applicant can complete the form and acknowledge it. If completed by the applicant only the questions marked by asterisk (*) are required to be answered.

NOTE: If the additional information provided warrants improvements to the roadway system, even though the traffic generated by the proposed use is less than thirty (30) trips per day, such improvements will be required. If in the future the use exceeds an average of thirty (30) trips per day a complete analysis could be required.

6. *What is the general location of the subject property? _____
2074 CO. Rd. 9, off of Red Canyon Rd. Canon City CO

7. *What are the names and/or the numbers of the public roadways that serve the site? _____
2074 CO. Rd. 9, off of Red Canyon Rd. Canon City CO

Provide a site plan drawing that shows the subject property, its proposed access points and all public roadways within a one-half (1/2) mile radius of the subject property, marked as Exhibit 7.1. An exhibit has been attached.

8. *What is the classification, according to the Fremont County Master Plan, of the roadway from which the project site will gain access to the public transportation system?
 Expressway or Freeway --- Major Arterial --- Arterial --- Collector --- Local

9. *Do the roadways in question lie within a three (3) mile radius of any incorporated town or city limits or the boundary of another County? Yes --- No
If yes, provide the name(s) of the jurisdiction(s): Canon City
In addition if a new roadway is to be constructed, how will it comply with the transportation plan in effect for the municipality? N/A

10. *Will this project require a Fremont County Driveway Access Permit or a Colorado Department of Transportation (CDOT) State Highway Access Permit? Yes --- No
Please explain: _____

11. *Will the project require construction of, or improvement to any roadway maintained by the CDOT?
 Yes --- No

If yes, will the proposed construction or improvement be in compliance with CDOT's "5 Year Transportation Plan"? Yes --- No Please Explain _____

Has CDOT required that the applicant provide a traffic study? Yes --- No

If yes, a copy of the study shall be attached to this application, marked as Exhibit 11.1. An exhibit has been attached.

12. *Will the project require construction of, or improvement to any roadway currently maintained or proposed to be maintained by the County? Yes --- No

If yes, what would be the social, economic, land use, safety and environmental impacts and effects of the new roadway on the existing transportation system and neighborhood? _____

13. *Are any roadways proposed to be vacated or closed in conjunction with the proposed project? Yes --- No

If yes, please explain. _____

14. *Is the proposed project site adjacent to or viewable from any portion of the Gold Belt Tour Scenic Byway or other scenic corridor designated by the Master Plan? Yes --- No

If yes, identify the byway and or scenic corridor: _____

If yes, explain how the scenic quality will be affected by the proposed project. _____

If yes, what measures will be taken to not have a negative impact on the byway and or scenic corridor? _____

15. *Will the proposed project gain access to the public transportation system via 3rd, 9th, K and or R Streets in the Penrose-Beaver Park Area of the County? Yes --- No

16. *Does the subject property have frontage on a public roadway? Yes --- No N/A

If answered no, then documentation evidencing a "right of access" to the subject property for the proposed use shall be attached marked as Exhibit 16.1. An exhibit has been attached. If answered no, then please explain what the right of access consists of: _____

17. *What is the right-of-way width of the public roadway(s) that serve the site? 60 Feet

18. *What is the surface type of the public roadway(s) that serve the site? Asphalt

19. *What is the surface width of the public roadway(s) that serve the site? 30 Feet

20. *What are the existing drainage facilities for the public roadway(s) that serve the site? Unknown - Rural natural side ditches for drainage

21. *Does the public roadway(s) that serves the site have curb and gutter? Yes --- No
If answered yes, what is the type of curb and gutter? _____

22. *Does the public roadway(s) that serves the site have adjacent sidewalks or other pedestrian ways?
 Yes --- No
If answered yes, what is the width(s) and surface type(s)? _____

23. *How many access points will the subject property have to public roadways? One

24. *Will the proposed roadways that access the public roadways intersect the public roadways other than at perpendicular? Yes --- No
If answered yes, please explain: This is N/A - we are having an event on existing private property utilizing the existing driveway access

25. *What are the sight distances, in all directions, from the subject property access point(s) along the public roadway that serves the site? (mark and provide distance for each that is applicable)
 Northerly, site distance: _____ Southerly, site distance: _____
 Easterly, site distance: _____ Westerly, site distance: _____

26. *What are the distances from the subject property access point(s), in all directions, to the nearest intersection with another public roadway along the public roadway that serves the site? (mark and provide distance for each that is applicable) N/A
 Northerly, distance: _____ Southerly, distance: _____
 Easterly, distance: _____ Westerly, distance: _____

27. *What are the distances from the subject property access point(s), in all directions, to the nearest driveway(s) along the public roadway that serves the site? (mark and provide distance for each that is applicable) N/A
 Northerly, distance: _____ Southerly, distance: _____
 Easterly, distance: _____ Westerly, distance: _____

28. *What are the distances from the subject property access point(s), in all directions, to the nearest blind curve(s) along the public roadway that serves the site? (mark and provide distance for each that is applicable) N/A
 Northerly, distance: _____ Southerly, distance: _____
 Easterly, distance: _____ Westerly, distance: _____

29. *What are the distances from the subject property access point(s), in all directions, to the nearest blind hill(s) along the public roadway that serves the site? (mark and provide distance for each that is applicable)

Northerly, distance: N/A Southerly, distance: _____
 Easterly, distance: _____ Westerly, distance: _____

30. *Identify any and all hazardous conditions with regard to the public roadway(s) that provide access to the subject property in the general area of the subject property: This property has been being used for over 80 years - there are no hazardous conditions. This is not for a new access point

If the public roadway(s) that currently serve the subject property have any hazardous conditions, then recommendations shall be made for improvements that will decrease the hazardous conditions on the public roadway(s): N/A

31. *Explain what effect the proposed use will have on the existing traffic in the neighborhood. If no change is expected, please explain why no change is expected: No change expected - this is a one day event on a Sunday. Residents will see slightly increased traffic sporadically for a period of a few hours and that is all. No constant or continuous traffic will occur.

32. *Will the proposed use, due to the increase in traffic or the type of vehicle traffic generated by the proposed use, change the level and or type of required maintenance for the public roadway(s) that serve the site? Yes --- No, (please explain) No change expected - this is a one day event on a Sunday. Residents will see slightly increased traffic sporadically for a period of a few hours and that is all. No constant or continuous traffic will occur.

If the proposed use, due to the increase in traffic or the type of vehicle traffic generated by the proposed use, changes the level and or type of required maintenance for the public roadway(s) that serve the site, then recommendations shall be made that would lessen the maintenance impact for the entity in control of maintenance of the public roadway(s): _____

Note: If improvements are required, it may be mandatory that such improvement be installed prior to final approval of the application.

33. *Are new roadways proposed to be constructed, on or off site, in association with the proposed project? Yes --- No If yes, provide evidence that the roadways will be constructed to conform to natural contours in order to minimize soil disturbance, cut and fills, protect drainageways and not create to unstable slopes. _____

34. Provide an analysis of the existing traffic volumes on the adjacent roadway system, including the average weekday traffic (*vehicles per day*) and the weekday peak-hour traffic (*vehicles per hour – am and pm*), showing the dates and times of traffic counts or source utilized for traffic volume counts. Determine the existing level of service or percentage of roadway capacity currently in use.

Roadway name or # Red Canyon Rd average weekday traffic Unknown
 Weekday peak-hour traffic _____ am _____ dates _____ times
 Weekday peak-hour traffic _____ pm _____ dates _____ times
 Current level of service - % of roadway in use _____

Roadway name or # _____ average weekday traffic _____
 Weekday peak-hour traffic N/A am _____ dates _____ times
 Weekday peak-hour traffic _____ pm _____ dates _____ times
 Current level of service / % of roadway in use _____

Roadway name or # N/A average weekday traffic _____
 Weekday peak-hour traffic _____ am _____ dates _____ times
 Weekday peak-hour traffic _____ pm _____ dates _____ times
 Current level of service / % of roadway in use N/A

35. Provide an estimate of the probable traffic directional distribution from and to the subject property based on the proposed use(s) and assignment of the estimated traffic volumes to the adjacent roadway network. Estimate the future background and resulting total traffic volumes (*including the estimated generated traffic due to the proposed use*) on the adjacent roadway system for a twenty (20) year design period, showing volumes for both left and right turn movements as well as through traffic. N. on Red Canyon Rd to property

36. Determine the projected future levels of service or percentage of roadway capacity to be in use at the subject property's access points and key adjacent intersections. Provide recommendations for street and access improvements if any portions of the roadways do not have the capacity to accept the additional estimated traffic volumes. All necessary improvements will be required to be designed, completed and accepted by the County prior to any final action regarding the application.
This does not apply to the event we are hosting - we will not have future traffic

37. Please provide any additional information considered by the Certifying Engineer to be pertinent to the roadway impact in association with the proposed project: N/A

I hereby certify that the foregoing information was prepared by myself or under my direct supervision and is true and correct to the best of my knowledge and belief.

Colorado Licensed Professional Engineer

Date _____

SEAL

If not completed by an Engineer, then the following acknowledgement shall be signed by the applicant and/or owner.

By signing this Application, the Applicant, or the agent/representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the application and any attachments to the Application, is true and correct to the best of Applicant's knowledge and belief.

Applicant understands that any required private or public improvements imposed as a contingency for approval of the application may be required as a part of the approval process.

Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Board regarding the Application to be null and void.

Signing this Application is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this Application, provided that the same is in conformance with the Fremont County Zoning Resolution.

Jud Barlow
Applicant Printed Name


Signature

Jan, 15, 2024
Date

Owner Printed Name

Signature

Date

FREMONT COUNTY
DEPARTMENT OF PUBLIC HEALTH & ENVIRONMENT

201 N 6TH STREET
CAÑON CITY, CO 81212

(719) 276-7450 FAX NUMBER (719) 276-7451

amy.jamison@fremontco.com



TO: Event planners and coordinators
FROM: Amy Jamison, Fremont County Environmental Health
SUBJECT: Requirements for food booths at special/temporary events
DATE: June 14, 2023



Enclosed are some informational handouts for you to copy and distribute to individuals or groups that are interested in having a food booth at your event. This information can also be found at <https://www.fremontco.com/public-health/environmental-health>, under the requirements for temporary/special events. Please read over this information carefully and feel free to contact me if you have questions.

If you plan to have food booths at your special event or celebration, the Fremont County Department of Public Health and Environment (FCDPHE) needs to have the following information from you, the organizer, at least 2 weeks before the event:

1. A complete list of ***all*** food booths/mobile units that will be participating in your special event or celebration, including names, addresses, phone numbers and email addresses.
2. If food booths are already licensed outside of Fremont County for the current calendar year, I need a copy of their current RETAIL FOOD ESTABLISHMENT LICENSE or TEMPORARY EVENT LICENSE, along with the attached vendor application.
3. If food booths are not currently licensed and would like to obtain their license from Fremont County during the special event or celebration, the individual or group operating the booth must have all paperwork (license and vendor applications), into this office at least 14 days before the event.
4. If food booths are exempt from licensing requirements (charitable or non-profit, etc.) documentation of their charitable or non-profit status must be provided.
5. Fremont County licensed mobile units are NOT required to fill out the FCDPHE vendor applications again. However, please have them provide their current license to you and have them on the vendor list.

Your cooperation is appreciated. By working together, we can make your special event or celebration fun and safe.

Amy Jamison
Environmental Health
Office: 719-276-7361 Amy.jamison@fremontco.com

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Event Coordinator Application

TURN IN APPLICATION AT LEAST 2 WEEKS PRIOR TO EVENT

EVENT INFORMATION

Name of the Event: HARD ROCK ENDURO

Date(s) of the Event: MAY 5, 2024

Location of the Event: STOCK RANCH 2074 CO. Rd. 9, CANON CITY

Hour of the Event: (Days and times) SUNDAY 5/5/24 7A - 4P

Expected number of patrons: 160

Expected peak day(s) if event is longer than 1 day: N/A

Anticipated Number of Food Booths: 0 (Complete Vendor Information List and attach)

Event Coordinators Name: Jud Barlow / JTB RACING & PROMOTIONS LLC

Coordinator's Phone Number: (303) 349-2229

Coordinator's Fax Number: N/A

Coordinator's Mailing Address: 6716 TRUMBULL LANE

City MONUMENT State CO Zip Code 80132

Coordinator's E-mail address: ENDURORCR@GMAIL.COM

Contact Person during the Event (if different from above): SAME AS ABOVE

Contact phone number for the day of the Event: (303) 349-2229

Water Supply:

N/A

- There is access to a potable water taps on site.
- Vendors must bring their own water supplies.

N/A

Wastewater:

N/A

- There will be liquid waste collection tanks / receptacles on site.
- Vendors must arrange for their own wastewater disposal.

N/A

Electricity:

- There will be no electricity supplied on site.
- There is access to electricity on site.
- Generators will be provided for vendor use.
- Vendors are allowed to use generators on site.

Trash / Refuse:

N/A

- There will be trash receptacles throughout the event for the public.
- There will be dumpsters on site for vendor and public trash removal.
How often will they be serviced? _____

Toilet Facilities:

- Water carrying public restrooms. How many? _____
- Portable toilets. How many? 8
How often will they be serviced? 1 TIME / DAY

Hand Wash Facilities:

- Water carrying public restrooms. How many? _____
- Portable hand wash stations. How many? 1
How often will they be serviced? _____

Other Services:

N/A

- Refrigerated truck
- Commissary kitchen (Provide a list of available equipment in kitchen.)
- Ice

TEMPORARY EVENT SITE MAP

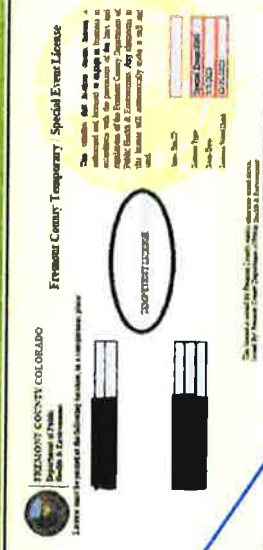



Provide a labeled map of the entire Temporary Event area and include the following:

- Toilet facilities (portable and fixed)
- Hand washing facilities
- Trash containers
- Electrical hook-up points and generator locations
- Potable water taps for vendors
- Location of all food preparation and service areas on the event grounds
- Food booth vendors
- Roadways, sidewalks, and walkways
- Refrigerated truck (if applicable)
- Commissary kitchen (if applicable)
- Petting Zoo (if applicable)

Required Licenses for Food Vendors at Temporary Events

N/A

State of Colorado licenses listed below are acceptable licenses for food vendors at temporary events within Colorado with the exception of the City and County of Denver. All vendors must operate using approved commissary kitchens.

License Type	License	Approved at	Application Process
Temporary Event A single community event or a celebration that operates for not more than 14 consecutive days. May include town celebrations, fairs, and festivals.	 <p>PERMIT TO SELL RETAIL FOOD AT A SPECIAL EVENT</p>	✓ Temporary events ✓ Special Events	1. Complete food vendor application 2. Obtain Fremont County Temporary Event license . * Event coordinators must submit a Event Coordinator Application including vendor log
Special Event Organized recurring events or celebrations including farmers markets, stadium sports events, and ongoing street fairs		✓ Temporary Events ✓ Special Events	1. Apply for Fremont County Special Event license by submitting a Food vendor application 2.
Mobile Pre-Packaged Bottled, canned, packaged or other approved methods from a commissary or food processing plant	 <p>2023 License to Operate: Retail Food</p>	✓ Temporary Events ✓ Special Events ✓ Anywhere permitted by county or municipal codes and regulations	1. Apply for license in county where your commissary resides by submitting a plan review 2. Complete food vendor application
Mobile Units or Push Carts A retail food establishment that is a wheeled vehicle or trailer that is readily moveable	 <p>2023 License to Operate: Retail Food</p>	✓ Temporary Events ✓ Special Events ✓ Anywhere permitted by county or municipal codes and regulations	1. Apply for license in county where your commissary resides by submitting a plan review 2. Complete food vendor application

Wholesale Registration

Approved food manufacturers do not need an additional retail food license if they are only providing **non-potentially hazardous and prepackaged** food under a wholesale registration



- ✓ Temporary events
 - ✓ Special Events
1. Apply for registration with the Colorado Department of Public Health and Environment
 2. Complete food vendor application

Sampling

A "bite" or "swallow" (no larger) of food or drink from an approved source.

No retail food license needed. Contact Fremont County Public Health for approval.

- ✓ Temporary events
 - ✓ Special Events
1. Complete a food vendor application

501 c3 Approved Non-profits

Non-profit or charitable organization located within Fremont County whose operation does not exceed 52 days within a calendar year

No retail food license needed. Contact Fremont County Public Health for approval.

- ✓ Temporary Events
1. Complete food vendor application
 2. Attach copy of 501c3 Documentation

Cottage Food

Limited types of food products that are non-potentially hazardous

No retail food license needed. Contact Fremont County Public Health for approval.

- ✓ Temporary Events
 - ✓ Special Events
 - ✓ Anywhere permitted by county or municipal codes and regulations
1. Complete food vendor application
 2. Product labeling in compliance with cottage food act

Caterers are **not approved** to operate at temporary and special events without obtaining a separate license. Catering is defined as a retail food establishment that provides a contracted, **prearranged number of meals and/or food products** that is prepared by a licensed retail food establishment for service and consumed at the same or another prearranged offsite location and **not available for individual sale.**



Food Safety Guidelines for Temp Events *N/A*

Preparation



Use a simple menu. Use a simple menu; they are safer and easier to prepare. Only use food from approved sources. Food must be prepared or stored in a commercial commissary kitchen.



Pre-wash all produce. All produce must be washed at an approved commissary in a food prep sink or be received pre-washed (i.e. lemons for lemonade, potatoes for fries, or apples for caramel apples).



Keep foods cold during transport. Cold foods must be transported and held in approved units capable of maintaining foods at less than 41°F. Only smooth, easily cleanable, non-absorbent ice coolers or approved food-grade containers may be used for the storage of food, ice, or drinks. Containers or coolers made from Styrofoam may not be used.



Cool all foods at the commissary. Foods cooked at the commissary and then cooled must be rapidly cooled from 135°F to 70°F within 2 hours, then to 41°F within an additional 4 hours. Food prepared at room temperature must be cooled to 41°F within 4 hours in a 2-4" deep container uncovered in refrigeration; in an ice bath (stirring often), in an ice bath with an ice paddle; or in refrigeration.



Store all food, utensils, equipment away from contamination. Food, utensils, equipment, and single-use items must be protected from dust, insects, customers, and other contamination while being transported, stored, used, and/or served. All food, paper products, and utensils must be stored at least 6" above the ground. Sneeze guards, covers, or other barriers must be provided to protect food from customers and other sources of contamination.

Clean-Up



Use sanitizer solution. Wiping cloths must be used with sanitizer solution and must be stored in the sanitizer between uses. Test kits must be provided and used. Sanitizer concentration requirements are as follows: Chlorine (bleach): 50-200 ppm / Quaternary ammonium: 200 ppm or as per label.



Do not wash dishes on-site. On-site washing in tubs/basins or 3-compartment sinks is not allowed. Extra serving utensils must be provided so that soiled utensils can be changed every four (4) hours.



Store and dispose of wastewater properly. All liquid waste, except drainage from clean potable ice, must be stored in a properly sized retention tank and be discharged into an approved wastewater disposal system.



Collect and dispose of garbage properly. Any solid waste, such as food debris or waste paper, must be collected and disposed of at an approved commercial establishment. A clean trash receptacle must be provided in the food booth.



Collect and dispose of grease and oil properly. Grease and oil must be collected and disposed of at an approved facility or if available at the event in a grease collection dumpster. Grease and oil must NOT be dumped into storm drains, water ways or the sanitary sewer.

Food Service

Check cooking temperatures. Use a digital food thermometer to check cooking temperatures. Measure the temperature in the thickest part of the food. Cook hamburgers and ground beef to at least 155°F, chicken or other poultry to 165°F and pork to 145°F. After the food is cooked, it must be kept hot at 135°F or more until it is served. If you're serving potentially hazardous foods you must have an accurate, probe-type, digital food thermometer on-site at all times during the event.

Reheat to 165°F. Any foods being reheated must reach 165°F within 30 minutes. Do not attempt to reheat any food in a crock-pot, chafing dish, or other hot-holding device; they take too long to reheat food, giving bacteria a chance to grow.

Keep cool foods at 41°F or less. Cold perishable foods must be kept at 41°F or less at all times.

Wash hands in running water. Handwashing facilities with running potable water, liquid soap, and paper towels must be provided. You may use a potable water source that allows both hands to be placed in a stream of water simultaneously, such as a container with a pullout waterspout or a Cambro-type container and a catch basin for the dirty water.

Do not touch ready-to-eat foods with bare hands. Workers may not touch ready-to-eat foods or food contact surfaces with their bare hands. Use disposable gloves, tongs, napkins, or other tools to handle food. Keep food covered at all times to protect it from insects, dust, etc. Condiments must be served from pre-approved covered containers. Animals are not allowed inside the booth.

Send sick workers home. Only healthy workers may prepare food. Anyone showing signs of illness, such as coughing, sneezing, diarrhea, vomiting, fever, etc. is not allowed in the booth. Workers must wear clean clothes. No smoking is allowed in the booth.

Use potable water only. Potable water must be available and used. A food-grade hose must be used when connecting to a potable water supply.



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**TURN IN APPLICATION AT LEAST 2 WEEKS
 PRIOR TO EVENT**

*NTA
 No Vendors*

VENDOR APPLICATION FOR TEMPORARY FOOD EVENTS

All vendors must complete and submit to the Event Coordinator for each event in FREMONT County. If no menu and no equipment changes are occurring from one event to another, the completed original may be copied and a copy submitted for each subsequent event. Please attach a copy of your current Temporary/Special Event or mobile unit Colorado Retail Food Establishment License, if you are already licensed.

Event Name: _____ Date(s): _____

Please complete the following information:

Temporary Retail Food Establishment Name		Legal Owner's Name
Establishment Address(Street Address and P.O. Box)		
City	State	Zip Code
Telephone Number ()	Fax #	
Contact Name	Contact #	
Which county issued your license?	E-mail	

All vendors shall have the original Colorado Retail Food Establishment license on premise at all times

Are you:

Unlicensed _____ *Fremont County* Non-profit (provide documentation) _____
 Licensed Temporary/Special Event (provide copy) _____ Licensed Mobile Unit (provide copy) _____

Obtaining your license from Fremont County during the event (prior arrangements must be made) _____

Approved for your license from another county but the actual license has not been issued yet (attach documentation such as a receipt for your license and a copy of an approved inspection report from that county) _____

Cottage Foods _____ (list Cottage Foods that you will be selling on Page 2 under MENU (you don't need to complete anything beyond MENU).)

Hours of operation of the temporary food booth for this event:

Mon _____ Tue _____ Wed _____ Thu _____
 Fri _____ Sat _____ Sun _____

How many people do you anticipate serving each day of the event? _____

Please list any additional events and dates that you plan on participating in Fremont County

Event name _____ Date _____ Location _____

FOR HEALTH DEPARTMENT USE

Licensed _____ APPROVED
 Needs a license _____ Yes _____
 Non-profit _____ No _____
 Fremont County issuing license during the event _____
 Cottage Foods _____
 EH Specialist Signature _____ Date _____

MENU (Please attach additional sheet, as necessary)

Please list all food products and the specific source of all food items (name of grocery chain, wholesaler, etc.)

Be sure to include items such as toppings and condiments.

Food and Drink Items	Location where obtained
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

FOOD PREPARATION

Preparation at Approved Facility or Commissary Before Event

Check which preparation procedure each menu item requires.

Food	Thaw	Cut/ Assemble	Cook/ Bake	Cool	Reheat	Cold Holding	Hot Holding
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							

What is the name and location of your commissary? (Complete Commissary Agreement on page 5.)

Name: _____

Contact Person and Phone Number: _____

Cooling

How will foods be rapidly cooled to 41°F or below? (mark all that apply)

- Shallow pans (less than 4") in refrigerator or cooler
- Using an ice-bath to cool the food product
- Ice paddle or wand
- Other (specify) _____

N/A
No vendors

Reheating

How will foods be re-heated to at least 165 degrees F? (mark all that apply)

- Microwave
- Grill
- Oven
- Hot plate
- Other (specify) _____

Transport

Please provide the distance that you will be transporting food to the event? _____

What equipment will you use to control temperatures during transport?

- Coolers with Ice
- Cambros for cold foods
- Cambros for hot foods
- Other (specify) _____

HANDWASHING AND FOOD HANDLING

A hand-washing station WITHIN each booth or unit is REQUIRED unless only prepackaged foods requiring no preparation and / or cooking are to be served. Please check the space below that applies to your booth / unit.

- I will be serving only prepackaged foods that require no preparation and/or cooking.
- I will be serving foods that require preparation and / or cooking and will provide the following for hand-washing:
 - 1.) a minimum of 5 gallons of warm drinking (potable) water shall be provided in a container with a 'hands-free' spigot; more water may be required based on menu, equipment and hours of operation
 - 2.) soap
 - 3.) paper towels
 - 4.) 7 gallon bucket (minimum) to catch and contain wastewater until it is properly disposed

NOTE: Hand 'sanitizers' are NOT an acceptable substitute for required hand-washing set-up.

Where will wastewater be disposed?

- Commissary
- Approved on-site receptacle at event
- Other _____

Waste water CANNOT be dumped on the ground or into storm drains. Water must be placed in approved receptacle or sanitary sewer. Please find out from event coordinator where this is located for each event.

How will you prevent bare hand contact with ready to eat foods?

- Tongs
- Food-grade disposable gloves
- Deli tissues
- Other (list) _____

Food Handling at the Booth (Please attach additional sheets, as necessary.)

List all menu items, including beverages, to be served from the temporary food booth. Check which food handling procedure each menu item requires at the booth.

Food	Cold Holding	Reheat	Cook/ Grill	Hot Holding	Assemble	Other
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Hot Food Items

1. How will these foods be cooked at the site? (mark all that apply)

- Grill Hot plate
- Deep fat fryer Oven
- Microwave
- Other (specify) _____

2. How will hot foods be held at 135°F or above at the event? (mark all that apply)

(Sterno or other gel fuel burners are prohibited)

- Hot holding unit Steam table
- Held under heat lamps Served immediately after cooking
- Crock-pot Held on grill until served
- Other (specify) _____

3. What utensils will you use to dispense or serve the hot items? _____

Cold Food Items

1. How will cold foods be held at 41°F or below at the event? (mark all that apply)

- Refrigerator / freezer
- Ice chest - *must be drainable and foods may not be kept in contact with the ice unless they are packaged and sealed.*
- Other (specify) _____

2. What utensils will you use to dispense or serve the cold items? _____

3. What kind and how many food thermometers (0-220°F) do you have? _____

- Metal stem probe Thermocouple Digital

Where will utensil washing take place?

- Commissary Commercial 3-compartment sink unit

Onsite warewashing is prohibited unless otherwise approved by the Department.

What is your booth plan for flying insects and dust control, if applicable?

BOOTH LAYOUT AND MAP

Provide a drawing of the Temporary Food Establishment. Identify and describe all equipment.

The map shall include the following:

- Cooking equipment Hot and Cold Holding equipment
- Hand Washing facilities Work surfaces
- Food and Single Service storage Garbage containers
- Customer Service area

Note: Overhead protection/cover is required.

TURN IN APPLICATION AT LEAST 2 WEEKS PRIOR TO EVENT



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No FOOD SEALED NAA

COMMISSARY AGREEMENT

I, _____ of _____ Date _____
(Owner/Operator) (Establishment Name)

located at _____
(Address of Establishment)

do hereby give my permission to _____
(Name of Mobile Unit/Pushcart/Temporary Booth)

to use my kitchen facilities to perform the following:

Preparation of foods such as vegetables or fruits, cutting meats, cooking, cooling, reheating.	Warewashing.
Washing fresh fruits & vegetables. An approved vegetable/food-prep sink is required.	Service and cleaning of the equipment.
Filling water tanks.	Storage of food, single-service items and cleaning supplies.
Dumping wastewater.	Other (list below).

Commissary Water Supply?	Municipal	Well	
Commissary Sanitary Sewer Service?	Municipal	Septic/OWTS	

Indicate the equipment available at the commissary for the proposed uses:

Handsink.	Refrigeration, freezer
Vegetable/food-prep sink	Cooling equipment
Mopsink	Dry storage
3-compartment sink	Other (list below)
Dishmachine	

Commissary Owner/Operator

Phone Number _____

email address _____

The commissary for vendors operating at an event of more than one (1) day in duration shall be within 30 minutes or 30 miles of the event.

This Commissary Agreement is valid for this calendar year only.

8.16 TEMPORARY USE PERMITS: A temporary use permit will be required for spectator events, athletic events, carnivals, circus, concerts, fairs, flea markets, public recreational events, tent meetings, or other similar uses with similar impacts whether a public or private gathering and whether held on public or private land, and for temporary towers. The Department will schedule a pre-submittal meeting if requested by the applicant. The applicant will be required to provide some information (*i.e. zoning verification, current use and proposed temporary use, proposed water and sanitation source, proof of access, etc.*) prior to the meeting in order for the Department to prepare for the meeting and determine what staff members should attend the meeting. The applicant will be provided with handouts and information pertinent to the application.

8.16.1 REQUIREMENTS FOR TEMPORARY USE PERMITS: A temporary use permit application will be required to be submitted to the Department at least twenty (20) working days prior to a regularly scheduled Board meeting, at which the applicant is requesting to be heard. The application, at a minimum, shall contain the following:

8.16.1.1 A general description of the event.

8.16.1.2 A location and / or street address of the event.

8.16.1.3 A vicinity map that provides a general location of the event.

8.16.1.4 A drawing of the property on which the event will be held locating items such as natural features (*waterways, cliffs, etcetera*), existing improvements (*structures, driveways, septic systems, etcetera*) and components of the special event (*stages, parking areas, vendor areas, etcetera*).

8.16.1.5 The date(s) of the event, and hours of the day that the event will be held.

8.16.1.6 If the applicant is not the land owner for the property on which the event is to be held, then documentation from the property owner indicating authority for the applicant to submit the application shall be attached.

8.16.1.7 Address whether there will be any signs used to advertise the event. If yes, please provide a statement as to the type(s) of signs, size, location(s) the signs will be placed, how many signs are proposed and how long the signs will be posted. The signage plan shall include copies of any agreements and or contracts with appropriate property owners, agencies or companies, if applicable.

8.16.1.8 Address how any litter and debris will be handled during the event and what is the method of disposal after the event. The litter containment and disposal plan shall include copies of any agreements and or contracts with appropriate agencies or companies, if applicable.

- 8.16.1.9** Address means of security and crowd control. The security and crowd control plan shall include copies of any agreements and or contracts with appropriate agencies or companies, if applicable.
- 8.16.1.10** Address how vehicular and pedestrian traffic will be handled. The vehicular and pedestrian traffic control plan shall include copies of any agreements and or contracts with appropriate agencies or companies, if applicable.
- 8.16.1.11** A drinking water plan which includes documentation of agreements and / or contracts with companies providing necessary facilities. NOTE: This will require review and approval by the Fremont County Environmental Health Officer.
- 8.16.1.12** A sanitation plan (*restroom facilities*) which includes documentation of agreements and/or contracts with companies providing necessary facilities. NOTE: This will require review and approval by the Fremont County Environmental Health Officer.
- 8.16.1.13** A concession plan, if any, which includes a list of food and or beverage vendors and permits, licenses or the like required. If vendors are used, please provide documentation of sales tax license. NOTE: This will require review and approval by the Fremont County Environmental Health Officer.
- 8.16.1.14** An emergency service operation plan addressing what emergency services are proposed for the proposed event. The emergency services plan shall include any agreements and or contracts, with appropriate agencies or companies.
- 8.16.1.15** Documentation as to acceptance of a fire protection plan from an appropriate fire protection agency along with a copy of said plan. A blank fire protection plan and district comment form is available at the Department.
- 8.16.1.16** Address how event parking will be handled. The event parking plan shall include copies of any agreements and or contracts with appropriate agencies or companies, if applicable.
- 8.16.1.17** Address any street closures in connection with the event. Any closure of a County roadway will require approval by the Board. Proposed closures of roadways not controlled by the County will require closure approval by the appropriate authority. Describe how closures will be conducted, where the closure will occur and the time frames for closure.
- 8.16.1.18** The applicant shall provide a list of agencies that require the issuance of a permit, license or the like for the event.
- 8.16.1.19** Sheriff's Office (SO) Notification:

8.16.1.19.1 There are two (2) options for notification which are as follows:

8.16.1.19.1.1 The applicant may contact the SO and obtain a written statement that contains the SO acknowledgement of notification and any recommendations and or comments regarding the event the SO may have.

8.16.1.19.1.1.1 Proof of such notification shall accompany the application submittal.

8.16.1.19.1.2 The applicant may send notice of the event through the US Postal Service to the SO by certified mail, return receipt requested a minimum of twenty (20) working days prior to a regularly scheduled Board meeting, at which the applicant is requesting to be heard:

8.16.1.19.1.2.1 The notice shall state that written comments, recommendations, etcetera from the SO must be received by the Department at least ten (10) days prior to the Board meeting and if the SO fails to provide written comments prior to the ten (10) day deadline it will be the determination of the Department, for its review, that the SO had no recommendations and or comments regarding the application.

8.16.1.19.1.2.2 Representatives of the SO may attend the Board meeting to present recommendations and or comments regarding the application.

8.16.1.19.1.2.3 Proof of such notification shall accompany the application submittal.

8.16.1.19.2 SO Notification shall include at a minimum the following:

8.16.1.19.2.1 A description of the event;

8.16.1.19.2.2 The location, date, time and duration of the event;

8.16.1.19.2.3 A detailed description of all proposed roadway closures;

8.16.1.19.2.4 A copy of the proposed traffic control plan;

8.16.1.19.2.5 A detailed description of proposed signage and sign locations;

8.16.1.19.2.6 A copy of the emergency services plan;

8.16.1.19.2.7 A detailed description of the proposed crowd control.

8.16.1.20 Colorado State Patrol (CSP) Notification:

8.16.1.20.1 There are two (2) options for notification which are as follows:

8.16.1.20.1.1 The applicant may contact the CSP and obtain a written statement that contains the CSP acknowledgement of notification and any recommendations and or comments regarding the event the CSP may have.

8.16.1.20.1.1.1 Proof of such notification shall accompany the application submittal.

8.16.1.20.1.2 The applicant may send notice of the event through the US Postal Service to the CSP by certified mail, return receipt requested a minimum of twenty (20) working days prior to a regularly scheduled Board meeting, at which the applicant is requesting to be heard:

8.16.1.20.1.2.1 The notice shall state that written comments, recommendations, etcetera from the CSP must be received by the Department at least ten (10) days prior to the Board meeting and if the CSP fails to provide written comments prior to the ten (10) day deadline it will be the determination of the Department, for its review, that the CSP had no recommendations and or comments regarding the application.

8.16.1.20.1.2.2 Representatives of the CSP may attend the Board meeting to present recommendations and or comments regarding the application.

8.16.1.20.1.2.3 Proof of such notification shall accompany the application submittal.

8.16.1.20.2 CSP Notification shall include at a minimum the following:

8.16.1.20.2.1 A description of the event;

8.16.1.20.2.2 The location, date, time and duration of the event;

8.16.1.20.2.3 A detailed description of all proposed roadway closures;

8.16.1.20.2.4 A copy of the proposed traffic control plan;

8.16.1.20.2.5 A detailed description of proposed signage and sign locations.

8.16.1.21 Fremont County Department of Transportation (FCDOT) Notification:

8.16.1.21.1 There are two (2) options for notification which are as follows:

8.16.1.21.1.1 The applicant may contact the FCDOT and obtain a written statement that contains the FCDOT acknowledgement of notification and any recommendations and or comments regarding the event the FCDOT may have.

8.16.1.21.1.1.1 Proof of such notification shall accompany the application submittal.

8.16.1.21.1.2 The applicant may send notice of the event through the US Postal Service to the FCDOT by certified mail, return receipt requested a minimum of twenty (20) working days prior to a regularly scheduled Board meeting, at which the applicant is requesting to be heard:

8.16.1.21.1.2.1 The notice shall state that written comments, recommendations, etcetera from the FCDOT must be received by the Department at least ten (10) days prior to the Board meeting and if the FCDOT fails to provide written comments prior to the ten (10) day deadline it will be the determination of the Department, for its review, that the FCDOT had no recommendations and or comments regarding the application.

8.16.1.21.1.2.2 Representatives of the FCDOT may attend the Board meeting to present recommendations and or comments regarding the application.

8.16.1.21.1.2.3 Proof of such notification shall accompany the application submittal.

8.16.1.21.2 FCDOT Notification shall include at a minimum the following:

8.16.1.21.2.1 A description of the event;

8.16.1.21.2.2 The location, date, time and duration of the event;

8.16.1.21.2.3 A detailed description of all proposed roadway closures;

8.16.1.21.2.4 A copy of the proposed traffic control plan;

8.16.1.21.2.5 A detailed description of proposed signage and sign locations.

8.16.1.22 Colorado Department of Transportation (CDOT) Notification will be required if the property gains direct access from a roadway under the jurisdiction of CDOT or if deemed necessary by the Department:

8.16.1.22.1 There are two (2) options for notification which are as follows:

8.16.1.22.1.1 The applicant may contact the CDOT and obtain a written statement that contains the CDOT acknowledgement of notification and any recommendations and or comments regarding the event the CDOT may have.

8.16.1.22.1.1.1 Proof of such notification shall accompany the application submittal.

8.16.1.22.1.2 The applicant may send notice of the event through the US Postal Service to the CDOT by certified mail, return receipt requested a minimum of twenty (20) working days prior to a regularly scheduled Board meeting, at which the applicant is requesting to be heard:

8.16.1.22.1.2.1 The notice shall state that written comments, recommendations, etcetera from the CDOT must be received by the Department at least ten (10) days prior to the Board meeting and if the CDOT fails to provide written comments prior to the ten (10) day deadline it will be the determination of the Department, for its review, that the CDOT had no recommendations and or comments regarding the application.

8.16.1.22.1.2.2 Representatives of the CDOT may attend the Board meeting to present recommendations and or comments regarding the application.

8.16.1.22.1.2.3 Proof of such notification shall accompany the application submittal.

8.16.1.22.2 CDOT Notification shall include at a minimum the following:

8.16.1.22.2.1 A description of the event;

8.16.1.22.2.2 The location, date, time and duration of the event;

8.16.1.22.2.3 A detailed description of all proposed roadway closures;

8.16.1.22.2.4 A copy of the proposed traffic control plan;

8.16.1.22.2.5 A detailed description of proposed signage and sign locations;

8.16.1.23 Proof of general liability insurance for the event in amounts deemed appropriate by the Board.

8.16.1.24 Requirements as to cash, surety or other bond deemed necessary and appropriate by the Board to ensure that the property affected by the event will be cleaned to the reasonable satisfaction of the County and that damage associated with the conduct of the event may be repaired or remedied without cost to the County.

8.16.1.25 The Department, the Commission and or the Board may require additional information at any time during the application process as may be deemed necessary in order to review the application adequately, to determine if the application is in compliance with all applicable regulations and make an informed decision with regard to recommendations, approval or disapproval of the application.

8.16.2 ANNUAL EVENTS CRITERIA: A temporary use permit may be approved by the Department if all of the following are met:

8.16.2.1 A complete application form and all required documentation as per Section 8.16.1 of this Resolution and fee have been submitted to the Department.

8.16.2.1.1 Complete applications shall be submitted a minimum of twenty (20) working days prior to the event's proposed start date.

8.16.2.2 The event has been granted a temporary use approval by the Board consecutively for the three (3) previous years;

8.16.2.3 The applicant is not requesting a waiver of the application fee or the cash, surety or other bond (*for clean-up*).

8.16.2.3.1 If the application or other fee(s) have been waived by the Board for three (3) previous years;

8.16.2.4 The applicant/event has been in compliance with the issuance of the three (3) previous temporary use permits;

8.16.2.5 There are no major changes or amendments to the application as had been previously approved.

8.16.2.6 The applicant agrees to any recommendations or requirements of the notified agency.

8.16.2.6.1 There are no recommended requirements from any notified agency that were not previously requested and that the applicant does not agree to.

8.16.2.7 If notification is done by certified mail to required agencies, the agency shall submit written comments to the Department at least ten (10) days prior to the date of the proposed event. If the notified agency fails to provide written comments prior to the ten (10) day deadline it will be the determination of the Department, for its

review, that the notified agency had no recommendations and or comments regarding the application.

8.16.2.7.1 If the notified agency enforces a law(s) or has a regulatory requirement(s) that would not allow the event or that would influence the way the event is held, but failed to contact the Department by the deadline, the entity should put the applicant on notice of such law or regulation.

8.16.3 REQUIREMENTS FOR TEMPORARY TOWERS: A temporary use permit for temporary towers may be issued by the Department following an administrative review to determine if the application meets the following criteria:

- The temporary tower is less than two-hundred (200) feet in height;
- The temporary tower has a minimum setback not less than twice the height of the proposed tower from any property line;
- The temporary tower is to be located in a zone district that provides for such use as a Temporary Use.

8.16.3.1 The Department may refer applications to the Board for review and action if it deems such referral is appropriate to insure land use compatibility.

8.16.3.2 An application for a temporary tower that does not meet the listed criteria for administrative approval by the Department will be required to be submitted to the Department at least twenty (20) working days prior to a regularly scheduled Board meeting and the application shall be reviewed by the Board. The Board may approve, approve with contingencies, approve with conditions, deny, table for decision, and or table requesting additional information any such application.

8.16.3.3 All applications for Temporary Use Permit for temporary towers shall include at least (3) copies (*one (1) original and two (2) copies*) of the application (*on a form provided by the Department*) and all supporting documents. All such applications shall be submitted to the Department. The applicant will be notified as to how many revised copies, if applicable, will be required within the Department comment and submittal deficiency letter. The application shall include the following:

8.16.3.3.1 Complete legal description of proposed site.

8.16.3.3.2 Copy of the current deed of record of the subject property including:

8.16.3.3.2.1 Authorization from the current property owner, if the applicant is other than the current property owner, specifying the extent to which the representation is authorized.

- 8.16.3.3.3** A statement describing the proposed operation.
- 8.16.3.3.4** Identification of the existing zoning district of the land to be used.
- 8.16.3.3.5** Proof of access rights to public roads.
- 8.16.3.3.6** The identity of all agencies of local, state, or federal government that will be required to issue any permit or license or the like for all or part of the activity that comprises the use. This section shall also require the applicant to summarize the status of the applications pending before the identified agencies including a copy of any such application and supporting materials.
- 8.16.3.3.7** The tower and accessory structures shall be a non-reflective material or color such as tan, brown, light grey or an earth tone, unless such requirements are made by another entity.
- 8.16.3.3.8** Three (3) copies of a site plan, drawn to professional standards, minimum sheet size of 8½" X 11" and a maximum sheet size of 24" X 36", and which is legible at a scale appropriate to determine size and location of all items shown, which shall include the following: *(More than one sheet may be used if it is easier to express the required information, provided they are adequately labeled for identification.)*
- 8.16.3.3.8.1** Site plan shall contain a title, *(Name)* Temporary Use Permit For A Temporary Tower;
- 8.16.3.3.8.2** Legal description of the subject property;
- 8.16.3.3.8.3** Boundary description of the area which describes the temporary use permit boundary, if different than the subject property;
- 8.16.3.3.8.4** Written and graphic scale;
- 8.16.3.3.8.5** North arrow;
- 8.16.3.3.8.6** Vicinity map locating the temporary use permit boundary in relation to the surrounding area, streets, natural features, etcetera;
- 8.16.3.3.8.7** All adjacent property owners names, addresses, and zip codes shall be shown on the site plan;
- 8.16.3.3.8.8** Setback dimensions from the tower to the front, sides, rear and closest point of the property lines;

- 8.16.3.3.8.9** Tower height and other pertinent dimensions;
 - 8.16.3.3.8.10** Labels or notes to identify any proposed accessory structures;
 - 8.16.3.3.8.11** Dimensions to size and locate any proposed accessory structures;
 - 8.16.3.3.8.12** Identify, locate and dimension any parking spaces;
 - 8.16.3.3.8.13** Location and dimension(s) of all access points from the subject property to the public roadway system. Locate each access point by providing dimensions from property lines from a known point;
 - 8.16.3.3.8.14** Locate all drainageways including FEMA flood areas, by dimensions from property lines and or other natural features having an effect on or which would be affected by the proposed use;
 - 8.16.3.3.8.15** Zoning classification for subject property and all adjoining lots, parcels or tracts;
- 8.16.3.3.9** The Department may require additional information as necessary to insure an administrative review is adequate to provide neighborhood land use compatibility.

8.16.4 ADDITIONAL REQUIREMENTS

- 8.16.4.1** The Department shall have the right to require public notice in a newspaper of general circulation for any meeting being held to consider the issuance of a Temporary Use Permit by the Board.
- 8.16.4.2** The Department may require notice by United States Postal Service certified mail, return receipt requested to property owners within five-hundred (500) feet of the subject property of any public meeting being held to consider the issuance of a Temporary Use Permit by the Board.
- 8.16.4.3** The Department may require notice by posting of the subject property of any public meeting being held to consider the issuance of a Temporary Use Permit by the Board.
- 8.16.4.4** The Board may refer any application for Temporary Use Permit to the Commission requesting its review at a Commission regular meeting and further requesting its recommendations concerning the application.
- 8.16.4.5** The Board may refer any application for Temporary Use Permit to any entity the Board deems could have significant input regarding the potential impacts of the proposed Temporary Use Permit.

8.16.4.6 The Board shall have the right to obtain professional review, at the applicant's expense, for any aspect of the proposed event as deemed necessary by the Board.

8.16.5 ADDITIONAL CONSIDERATIONS

8.16.5.1 The Board may require the applicant to submit the following information if in their opinion it is necessary, to fully understand the impacts of the proposed Temporary Use Permit:

8.16.5.1.1 An environmental impact study/statement.

8.16.5.1.2 A detailed utility plan showing the proposed location of all utilities (*water, sewer, electric, gas, cablevision lines, irrigation ditches and lines, horizontal and vertical*), as proposed by the developer, if applicable. The plan shall include the signatures of all the utility companies noting their approval of the plan.

8.16.5.1.3 A roadway impact analysis; except for temporary towers (*on a form obtained from the Department*).

8.16.5.1.4 A fire protection plan addressing method of fire protection, location of fire hydrants or other means of fire protection. If project is located within a fire protection district, the fire protection plan shall be approved by the Fire Protection District having authority over the site.

8.16.5.1.5 A Drainage Plan and Report; only required for temporary towers with construction of a permanent road.

8.16.5.1.5.1 Property owner shall execute a Quit Claim deed to the County with a deed restriction addressing the maintenance of any required drainage facilities, easements, right-of-ways, related structures and/or facilities. (*County will not accept maintenance of these facilities*). Such deed may be recorded at the time of issuance of the temporary use permit. If non-applicable, provide a justification statement as to why such regulations are non-applicable.

8.16.5.1.6 A socioeconomic impact study/statement.

8.16.5.1.7 Studies, comments, referrals to agencies or professionals whose area or jurisdiction of expertise is applicable and germane to the use being proposed.

8.16.6 FEES: A nonrefundable application fee shall be established from time to time by resolution of the Board.

9 ENACTMENT CLAUSE, EFFECTIVE DATE:

9.1 Upon approval and adoption by the County Commissioners of Fremont County, a certified copy of this Resolution and of the official zoning maps shall be filed, according to the law, in the office of the County Clerk and Recorder of Fremont County, Colorado.

9.2 This resolution shall become of full force and effect as of the date of its adoption, this being:

THE _____ DAY OF _____ 20_____

CHAIRMAN, BOARD OF COUNTY COMMISSIONERS

ATTEST

TEMPORARY USE PERMIT

MINIMUM SUBMITTAL REQUIREMENT CHECKLIST

PROJECT	
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APPLICANT INFORMATION

NAME(S):	Hard Rock Enduro		
ADDRESS:	676 Trumbull Lane		
ZIP CODE:	80132	PHONE NO.:	303-349-2229
FAX NO.:			
EMAIL:	Endurocr@gmail.com		

APPLICATION INFORMATION

ORGANIZATION/EVENT:	JTB RACING PROMOTIONS HARD ROCK ENDURO		
SIGNED APPLICATION:	<input checked="" type="checkbox"/>	FEE:	
LIABILITY INSURANCE:	<input type="checkbox"/> - Email	AMOUNT:	
SURETY BOND:	<input checked="" type="checkbox"/>	AMOUNT:	WAIVER LETTER ATTACHED
DESCRIPTION OF EVENT:	<input checked="" type="checkbox"/>	LOCATION OF EVENT:	<input checked="" type="checkbox"/>
VICINITY MAP:	<input checked="" type="checkbox"/>	DRAWING OF PROPERTY:	<input checked="" type="checkbox"/>
NAME/ADDRESS/PHONE #:	<input checked="" type="checkbox"/>	DATES/TIMES/HOURS:	<input checked="" type="checkbox"/>
STREET CLOSURES/PROVISIONS:	<input checked="" type="checkbox"/> N/A	DESCRIPTION OF SIGNS:	<input checked="" type="checkbox"/> N/A
LITTER/DEBRIS DISPOSAL:	<input checked="" type="checkbox"/>	CROWD CONTROL:	<input checked="" type="checkbox"/> N/A
TRAFFIC CONTROL:	<input checked="" type="checkbox"/> N/A	PARKING:	<input checked="" type="checkbox"/>
LIST OF AGENCIES:	<input checked="" type="checkbox"/>	PROOF OF RIGHT TO OCCUPY	<input checked="" type="checkbox"/>
SANITATION/ DRINKING WATER :	<input checked="" type="checkbox"/>	CONCESSION PLAN (IF ANY):	<input checked="" type="checkbox"/> N/A
SALES TAX LICENSE (IF REQ'D):	<input checked="" type="checkbox"/> N/A	FIRST AID PLAN:	<input checked="" type="checkbox"/>
FIRE PROTECTION PLAN:	<input checked="" type="checkbox"/>	SHERIFF NOTIFIED:	<input checked="" type="checkbox"/>
CSP NOTIFIED:	<input checked="" type="checkbox"/>	FCDOT NOTIFIED:	<input checked="" type="checkbox"/>
CDOT NOTIFIED:	<input checked="" type="checkbox"/> N/A	ANNUAL EVENTS CRITERIA:	<input checked="" type="checkbox"/> N/A
PROPERTY BEHIND LOCKED GATE:	YES <input type="checkbox"/>	KEY <input type="checkbox"/>	COMBINATION <input type="checkbox"/>
		NO	<input checked="" type="checkbox"/>

If property is behind a locked gate, an appointment will need to be scheduled with Code Enforcement for their inspection.

DATE:	RECEIVED BY:	
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NOTES:	
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