

DIRECTOR
Steven Clifton
Phone: (719) 275-2318

FREMONT COUNTY

Department of Human Services

172 Justice Center Road
Cañon City, Colorado 81212

COUNTY BOARD
James R. Schauer, Dist. 1
Larry Lasha, Dist. 2
Keith L. McNew, Dist. 3

September 28, 2004

NINETH MEETING

The Fremont County Board of Social Services met in Regular Session on September 28, 2004, in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Canon City, Colorado. Chairman Larry Lasha called the meeting to order at 1:35 P.M. Those present included:

Larry Lasha	Chairman	Present
James R. Schauer	Chairman Pro-Tem/Treasurer	Absent
Keith McNew	Board Member	Present

Also present: Brenda Jackson, Fremont County Attorney, Steven Clifton, Department of Human Services Director, and Linda Smith, Secretary.

MINUTES: Board Member McNew moved, duly seconded by Board Member Lasha, to accept the minutes of the August 31, 2004 meeting as presented. Upon vote: Board Member McNew, aye; Board Member Lasha, aye; Board Member Schauer, absent. The motion carried.

AGENDA: Board Member Lasha moved, duly seconded by Board Member McNew, to approve the agenda for the September 28, 2004 meeting with the addition of Old Business, Item A, Lateral Transfer Policy and New Business Item C, Director Contract and Item D, CBMS. Upon vote: Board Member Lasha, aye; Board Member McNew, aye; Board Member Schauer, absent. The motion carried.

CONSENT AGENDA: Board Member McNew moved, duly seconded by Board Member Lasha, to approve the Consent Agenda:

1. Warrant Log and Electronic Benefit Transaction Listings
2. Canceled Warrants, Current and Prior Period
3. Administrative Expense
4. Administrative Travel
5. Medical Examinations
6. General Assistance
7. Account Receivable Write-Offs

Upon vote: Board Member McNew, aye; Board Member Lasha, aye; Board Member Schauer absent. The motion carried.

FINANCIAL/CASELOAD REPORT: After review and discussion, a motion was made by Board Member McNew, duly seconded by Board Member Lasha, to accept the August 2004 financial and caseload reports. Upon vote: Board Member McNew, aye; Board Member Lasha, aye; Board Member Schauer, absent. The motion carried.

DIRECTOR'S REPORT: Mr. Clifton provided a written report for the Board detailing his monthly activity. In addition Mr. Clifton stated that the Child Welfare Quality Assurance Review was scheduled for September 29, 2004 through October 1, 2004. Also discussed was institutional abuse training with the State involving Southern Peaks and Child Welfare staff. Board Member Lasha also provided information to Mr. Clifton regarding a revolving loan fund meeting scheduled for October 4, 2004. A motion was made by Board Member Lasha, duly seconded by Board Member McNew, to accept the August 2004 Director's Report. Upon vote: Board Member Lasha, aye; Board Member McNew, aye; Board Member Schauer, absent. The motion carried.

LATERAL TRANSFER POLICY: After review and discussion including information regarding policies from other counties, a motion was made by Board Member Lasha, duly seconded by Board Member McNew, to accept the lateral transfer policy for hiring at DHS as presented. Upon vote: Board Member Lasha, aye; Board Member McNew, aye; Board Member Schauer, absent. The motion carried.

ADDITIONAL TANF REQUESTS: Mr. Clifton presented an additional grant request from Starpoint for weekend child care. This request was received after the deadline for TANF grant requests. Mr. Clifton will follow-up with Diane Trujillo to pursue alternative funding.

HUMAN SERVICES RESOLUTION #3, SERIES 2004: After review and discussion, a motion was made by Board Member McNew, duly seconded by Board Member Lasha, to allow Human Services to apply for a credit card from their local banking facility. The intended use of this credit card will be for out-of-town travel accommodations and minor supply purchases as required for normal business operations. Upon vote: Board Member McNew, aye; Board Member Lasha, aye; Board Member Schauer, absent. The motion carried

DIRECTOR'S CONTRACT: Board Member Lasha will schedule a meeting with the necessary parties to discuss this item.

CBMS: Mr. Clifton related several concerns and problems with the new eligibility determination system, Colorado Benefits Management System (CBMS), which was rolled out to the counties on September 1, 2004.

The meeting adjourned at 2:17 P.M.

Larry Lasha

10/26/04

Chairman, Fremont County Board of Human Services

Secretary