

DIRECTOR
Steven Clifton
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FREMONT COUNTY

Department of Human Services

172 Justice Center Road
Cañon City, Colorado 81212

COUNTY BOARD
Michael J. Stiehl Dist. 1
Larry Lasha Dist. 2
Edward H. Norden Dist. 3

October 25, 2005

TENTH MEETING

The Fremont County Board of Social Services met in Regular Session on October 25, 2005, in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Canon City, Colorado. Chairman Edward H. Norden called the meeting to order 1:38 p.m. Those present included:

Edward H. Norden	Chairman	Present
Michael J. Stiehl	Chairman Pro-Tem	Present
Larry Lasha	Treasurer	Absent

Also present: Dana Angel, Fremont County Finance Director, Steven Clifton, Department of Human Services Director, George Overstreet, Fremont County Human Resource Director, and Linda Smith, Secretary.

MINUTES: Board Member Stiehl moved, duly seconded by Board Member Norden to accept the minutes of the September 27, 2005 meeting with correction in attendance to include Dana Angel, Fremont County Finance Director and George Overstreet, Fremont County Human Resource Director. Upon vote: Board Member Stiehl, aye; Board Member Norden, aye; Board Member Lasha, absent. The motion carried.

AGENDA: Board Member Norden moved, duly seconded by Board Member Stiehl, to approve the agenda for the October 25, 2005 meeting with the addition of New Business Item C, Janitorial Contract. Upon vote: Board Member Norden, aye; Board Member Stiehl, aye; Board Member Lasha, absent. The motion carried.

CONSENT AGENDA: Board Member Norden moved, duly seconded by Board Member Stiehl, to approve the Consent Agenda:

1. Warrant Log and Electronic Benefit Transaction Listings
2. Canceled Warrants, Current and Prior Period
3. Administrative Expense
4. Administrative Travel
5. Medical Examinations
6. General Assistance
7. Account Receivable Write-Offs

Upon vote: Board Member Norden aye; Board Member Stiehl aye; Board Member Lasha, absent. The motion carried.

FINANCIAL/CASELOAD REPORT: After review and discussion of the reports, charts and child welfare expenditure situation, a motion was made by Board Member Stiehl, duly seconded by Board Member Norden, to accept the September 2005 financial and caseload reports. Upon vote: Board Member Stiehl, aye; Board Member Norden, aye; Board Member Lasha, absent. The motion carried.

DIRECTOR'S REPORT: Mr. Clifton provided a written report for the Board detailing his monthly activity, as well as verbal highlights of meetings with community people. Board Member Norden moved, duly seconded by Board Member Stiehl, to accept the Director's Report. Upon vote: Board Member Norden, aye; Board Member Stiehl, aye; Board Member Lasha, absent. The motion carried.

PROFESSIONAL SERVICE CONTRACT – VISITATION CENTER: The Board reviewed a proposal from Keys & Associates for architectural fees for remodel of existing space into a visitation center. After review and discussion of the proposal and requirements, a motion was made by Board Member Stiehl, duly seconded by Board Member Norden, to accept the proposal for architectural fees in an amount not to exceed \$7,550.00. Upon vote: Board Member Stiehl, aye; Board Member Norden, aye; Board Member Lasha, absent. The motion carried.

STORAGE SPACE – FLORENCE : Mr. Clifton presented written information received from Tom Piltingsrud regarding vacant space in the old Florence hospital. Discussion ensued related to size, feasibility, and additional options. Discussion will continue when cost estimates are received from Mr. Piltingsrud.

DIGITIZATION: Mr. Clifton provided a written memo stating his progress on the digitization project. He has begun talks with Judy Lohnes and Bruce Redus, as well as the CEO's group, concerning grant possibilities and agency interest. Board Member Norden stated that he would like to see pursuit of an archiving grant.


JANITORIAL CONTRACT: Discussion centered on the increased costs for renewing the current janitorial contract. Major point of discussion was the increasing costs for carpet cleaning and possible options to accomplish this task. Board Member Norden requested figures on the number of hours and number of staff used when carpets are cleaned.

FOSTER PARENT BANQUET: Board Member Stiehl officially accepted the invitation to attend the annual Foster Parent Banquet on Friday, October 28, 2005. Board Member Norden officially declined the invitation due to a previous engagement.

The meeting adjourned at 3:34 p.m.


Chairman, Fremont County Board of Human Services

11/22/05
Date


Secretary

11/22/05
Date