

# Fremont County Building Department

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CAÑON CITY, COLORADO 81212

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## SUBMITTAL REQUIREMENTS FOR BUILDING PERMIT APPLICATION

### ONE AND TWO FAMILY DWELLINGS

- ✓ **Address:** \*Required to be issued prior to beginning construction. Information regarding applications and fees may be obtained from the Road & Bridge Department.
- ✓ **Evidence of Ownership:** \*A copy of an admin sheet from the assessor's office containing complete legal description of the property, the tax district in which the property is located, and the owner's name and mailing address.
- ✓ **Evidence of Water:** \*Water tap contract or recent water bill from a public entity, or a well permit issued by the Colorado Division of Water Resources.
- ✓ **Evidence of Sanitation:** \*Sewer tap contract or recent sewer bill from a public entity, or an individual sewage disposal system (septic) permit issued by Fremont County Environmental Health Department. Septic permit costs and application information is available at the building department.
- ✓ **Plot Plan:** \*\*May be prepared by applicant. Plot plan must contain the following:
  - a. Configuration of lot and all property dimensions.
  - b. Location on lot and dimensions of all structures. Identify each structure as "existing" or "proposed".
  - c. Setback distances from proposed structures to all property lines and to any existing buildings.
  - d. Location and name of any public or private roads which abut or encroach property.
  - e. Location that driveway enters property from public or private road. Driveway will determine "front" of property.
  - f. North arrow.
- ✓ **Foundation Design:** \*\*Must be prepared, signed, and sealed by an engineer or architect licensed by the State of Colorado.
- ✓ **Floor Plan:** \*\*May be prepared by applicant. Floor plan must identify the dimensions and intended use of all habitable floor space.
- ✓ **Construction Details:** \*\*May be prepared by applicant and may be drawn or in written form. Details must identify structural components such as floor support beam sizes, floor joist size and spacing, wall stud size and spacing, header sizes for all openings, roof assembly components or engineering from truss manufacturer, etc.
- ✓ **Manufacturers Engineered Truss Design:** \*\*Must be provided by truss manufacturer and be signed and sealed by an engineer or architect licensed in the State of Colorado.

### INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED

All applicable fees, including Use Tax, are required to be paid prior to permit being issued.

\*Indicates number of copies to be submitted