

## Submittal Requirements for Building Permit Application Communication Tower:

**Evidence of Ownership:** \* A copy of a recorded deed from the Clerk & Recorder's Office.

**Proof/Issuance of Address:** \* Required prior to beginning construction. To apply for an address, the cost of the permit is \$75.00 & permits can be obtained at the Building Department. Questions may be directed to the Planning & Zoning Department @ 276-7360.

**County Driveway Access Permit & Inspection Report Approved by District Supervisor:** \* Required prior to beginning construction. The cost of the permit is \$55.00 & permits can be obtained at the Building Department. If there's an existing driveway, it's required that a driveway inspection be performed by a Road & Bridge designee. Questions may be directed to the Road & Bridge Department @ 276-7320.

**State Highway Access Permit:** \* Required prior to beginning construction. If access is taken from a state highway, questions may be directed to the Colorado Department of Transportation, Region 2 Access Management Unit @ (719)-546-5407.

**Plot Plan:** \* \* May be prepared by applicant & must be legible. Plot plan must contain the following: Any questions regarding the property set-backs, please call Planning & Zoning @ 719-276-7360.

- Configuration of lot & all property dimensions.
- Location on lot & the dimensions of all structures. Identify each structure as "existing" or "proposed."
- Setback distances from proposed structures to all property lines & to any existing buildings.
- Location & name of any public or private roads which adjoin or trespass property.
- Location that driveway enters property from public or private road. Driveway will determine "front" of property.
- North arrow clearly visible.

**Foundation Design:** \* \* Any & all foundation designs must be prepared, signed, & sealed by an engineer or architect licensed by the State of Colorado.

**Construction Details:** \* \* Details must identify structural components & must verify compliance with the 2006 International Residential Code &/or 2006 International Building Code & 2006 International Energy Conservation Code. May be prepared by applicant & may be drawn or in written form. Details must identify structural components such as floor support beam sizes, floor joist size & spacing, wall stud size & spacing, header sizes for all openings, roof assembly components or engineering from truss manufacturer, etc. Roof snow load depends on the construction elevation. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared, signed & sealed by an engineer licensed in the State of Colorado. For identification purposes, every page must contain the client's name & construction address.

**Fire Department Permit:** \* Required only if in the Cañon City, Colorado Area Fire Protection District.

**Drainage Study:** \* \* Must be prepared, signed, & sealed by a Colorado licensed professional engineer.

- <http://www.dora.state.co.us/electrical/onlinepermitsystem.htm>
- State Electrical Inspector: Robert Brant - (719)-275-2816
- <http://www.dora.state.co.us/plumbing/forms.htm#info>
- State Plumbing Inspector: Gary Hartsuiker - (719)-269-1255
- Colorado Division of Water Resources: <http://water.state.co.us/default.htm>

**\*(1) / \*\*(2) - Indicates number of copies to be submitted.**  
INCOMPLETE OR FAXED SUBMITTALS WILL NOT BE ACCEPTED.